

**2008 FALL N-SERVICE  
1<sup>ST</sup> DRAFT FROM 2007 IN SERVICE COMMITTEE**

**Goals:**

- Provide interaction and learning opportunities at the institutional, divisional, departmental and individual levels.
- Create a sense of connectedness.
- Support Values and 3 year strategic priorities
- Facilitate Accomplishing Institutional Activities

| Budget   | Days  | Task Forces   | Key activities  | Learning Opportunities  |
|--|---|---|---|---|
| Maximum Amt \$20,000<br>Not to be spent on food<br>Sound system<br>Give away<br>“acts” | <b>Wednesday All College</b><br>Visual Recognition of Yrs<br>2 student speakers<br>Guest Speaker/Activity:<br>Learn & apply | <b>Overall Week:</b><br>Task Force:<br>B.J. Rinearson<br>Anne Donelson<br>Janet Paulson<br>Janis Rosenlof<br>Theresa Tuffli<br><br><b>Wednesday Morning</b><br>Volunteers:<br>Janis Rosenlof<br>Janet Paulson<br><br><b>Staff &amp; Resources:</b><br>Instruction<br>Volunteers:<br><br>Service<br>Volunteers:<br><br>Wellness<br>Volunteers: | Organize by Values<br>1. Community<br>2. Students<br>3. Instruction<br>4. Staff & Resources<br>5. Decision Making<br>6. Diversity<br>7. Environment | <b>Institutional Development</b><br>Employee Orientation<br>Diversity<br>Sexual Harassment<br>Emergency Drill<br><br><b>Individual Importance for Job:</b><br>Dept. Chair Training<br>Budget Originators<br>Wilsonville/Harmony phone training<br><br><b>Institutional Initiatives:</b><br>Career Pathways<br>SEM<br>Student Learning Outcomes<br>Portal Training/student email |